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Macon, GA 31201

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**Office Hours**    Monday 8:00a.m. – 8:00p.m.  
                          Tuesday – Friday 8:00a.m. – 5:30p.m.

Dear Client,

Congratulations! You have just taken the first step to resolving your money management problems. In order to develop a workable budget and debt management plan, you may need to provide the following items to our agency.

1. Verification of Income (salary check stubs for you, your spouse, or other income that you may have such as disability, pensions, unemployment, etc.).
2. All current creditor billing statements, no matter how small.
3. All papers pertaining to lawsuits, judgments, foreclosure, repossessions, or other legal action.
4. All open or closed credit cards.
5. Any payment coupon books or statements of the accounts.
6. We will need all current creditor information: NAME, ACCOUNT NUMBER, PAYMENT ADDRESS, PRESENT BALANCE DUE AND PRESENT MONTHLY PAYMENT.
7. List of monthly living expenses.

If you are married, we suggest that you and your spouse both participate in the counseling session.

We are a non-profit organization. All information is kept confidential.

CCCS of Middle Georgia, Inc. only offers budget, credit and debt management counseling services to Georgia residents only. There is a \$20.00 fee for the initial analysis of a client's situation; however, this fee may be waived in limited circumstances. If one chooses to enroll in a debt management plan through CCCS, a monthly fee equal to 6.5% of one's monthly payment, but not exceeding \$40 per month, is charged. You may be referred to other CCCS services or another agency or agencies as appropriate; however, you have the right to use or reject the referrals offered.

*A Non-Profit Community Service*



*People Who Care*

